

Doğuş Information Technology and Services Inc. ("Doğuş Teknoloji")
KVKK DATA SUBJECT APPLICATION FORM

Application Method

The Personal Data Protection Law No. 6698 ("KVKK") stipulates the methods that data subjects ("Data Subject") whose personal data is processed must follow in order to exercise their rights over their personal data. These methods are set out in the "Communiqué on the Procedures and Principles for Applications to the Data Controller," published in the Official Gazette No. 30356 on March 10, 2018.

Without prejudice to other methods determined by the Board, Doğuş Teknoloji has established application procedures for Data Subjects, taking into account the legal requirement of "written form." Data Subjects may submit their applications by selecting one of the methods outlined below. Accordingly, the Data Subject may:

- Send an email from their previously notified and registered email address in Doğuş Teknoloji's system, using a **secure electronic signature**, to **kisiselverilerim@d-teknoloji.com.tr**,
- Use their **personal Registered Electronic Mail (KEP) address** to send an email to Doğuş Teknoloji's KEP address (**dogusbilgiislem@hs01.kep.tr**),
- Submit the form **personally with a handwritten signature** at the address **Maslak Mahallesi, Büyükdere Caddesi No: 249, Postal Code 34485, Sarıyer / Istanbul**, or
- Apply via a **notary public**.

Applications submitted to Doğuş Teknoloji via one of the above-mentioned methods will be processed as soon as possible and within a maximum period of **30 days**, free of charge in principle. The response will be communicated to the Data Subject **in writing or electronically**. However, if the request incurs additional costs, a fee may be charged in accordance with the "Communiqué on the Procedures and Principles for Applications to the Data Controller," as follows:

- A processing fee of 1 Turkish Lira per page for requests exceeding ten pages,
- If the response is provided on a CD, flash drive, or another storage medium, a fee not exceeding the cost of the medium may be charged.

This application form has been designed to identify your relationship with Doğuş Teknoloji and to determine the personal data processed by Doğuş Teknoloji, if any, in order to ensure a proper and timely response to your request. To prevent legal risks arising from unlawful or unauthorized data sharing and to ensure the security of your personal data, Doğuş Teknoloji reserves the right to request additional documents and information (such as a copy of an identity card or driver's license) to verify identity and authorization.

If the information provided in the form is incorrect or outdated, or if an unauthorized application is made, Doğuş Teknoloji shall not be held liable for any consequences arising from incorrect information or unauthorized applications. The personal data you provide in this form will be processed solely for the purposes of evaluating and finalizing your request under KVKK, managing all related procedures, and communicating with you for these purposes. Depending on the nature of your request, your personal data may be shared with our legal advisors, business partners providing services in complaint management, quality control, auditing, and risk analysis, as well as legally authorized public institutions and private entities.

I. Contact Information of the Data Subject

Full Name:

Turkish ID Number (TCKN):

Phone Number or Mobile Phone Number:

Email Address (if the response is requested electronically):

Personal KEP Address (if the response is requested electronically):

Address (if the response is requested via mail):

II. Relationship of the Data Subject with Doğuş Teknoloji(*e.g., job applicant, supplier, customer, visitor, etc.*)

III. Request of the Data Subject under Article 11 of KVKK

IV. Declaration and Signature

Under the Personal Data Protection Law, I request that my application be finalized in accordance with the terms stated above. I hereby acknowledge, declare, and undertake that the information and documents provided in this form are accurate, up-to-date, and belong to me.

Name:

Date:

Signature: